



SUNSHINE COAST
GRAMMAR SCHOOL

SCGS Welfare and Accommodation Policy

Care for younger students under 18 years

Sunshine Coast Grammar School is a CRICOS-registered provider which enrolls younger students under 18 years of age. As part of its registration obligations *Sunshine Coast Grammar School* must satisfy Commonwealth and state legislation, as well as any other regulatory requirements, relating to child welfare and protection for any overseas student enrolled who is under 18 years of age.

These obligations include ensuring that all overseas students under 18 years of age are given age- and culturally-appropriate information on:

- a) who to contact in emergency situations, including contact number/s of a nominated staff member, and
- b) how to seek assistance and report any incident or allegation involving actual or alleged sexual, physical or other abuse.

Sunshine Coast Grammar School has documented procedures relating to Child Welfare and Safety, and will implement these procedures in the event that there are any concerns for the welfare of a student under 18 years of age.

Accommodation and care options for overseas students under 18 years

Sunshine Coast Grammar School approves the following accommodation and care options for overseas students:

- **The student will live with a parent or relative approved by the Department of Immigration.**

In this case:

- a) The School does not provide a welfare letter (CAAW) via PRISMS. The student's family completes Form 157N and provides proof of relationship to Department of Immigration at the time of visa application for approval of these arrangements. The Department of Immigration must also approve any further change of welfare arrangements.
- b) If the adult responsible for the welfare, accommodation and other support arrangements for a student under 18 years holds a [Student guardian Visa \(subclass 590\)](#), all obligations and conditions of this visa must be met, including:
 - i) not leaving Australia without the nominating student unless there are compassionate and compelling circumstances and the School has first approved alternative welfare and accommodation arrangements for the student for the adult's period of absence, and
 - ii) advising the Department of Immigration of any change of address, passport or other changes of circumstances.

Sunshine Coast Grammar School requires holders of Student Guardian Visas to:

- i) maintain Overseas Visitor Health Cover for themselves and any dependent children living with them in Australia
- ii) immediately advise the School of any change to address or contact details
- iii) immediately advise the School if there are any compassionate or compelling reasons to travel overseas or not be at home for an extended period of time to care for the student.

If there is a valid reason for travelling overseas, and the School is able to approve alternative accommodation and care arrangements for the student for the period of student guardian visa holder's absence, the School will provide documentation approving temporary care arrangements for the student to the student's guardian and for the Department of Immigration via PRISMS.

If there is not a valid reason for travelling overseas, or if the School is not able to approve alternative accommodation and care arrangements for the student for the period of student guardian visa holder's absence, the student will need to travel overseas with the holder of the student guardian visa. In this case, the School will advise if compulsory attendance requirements will or will not be affected by the student's absence.