

MANAGEMENT PLAN FOR THE REGIONAL DA VINCI DECATHLON 2023 SUNSHINE COAST GRAMMAR

Venue

The Regional da Vinci Decathlon 2023 will be held in the Hall, Sunshine Coast Grammar School Address 372 Mons Road, Forest Glen QLD 4556. The Hall is located next to the Main Reception. See Map on page 3.

School uniforms

It is expected that school uniforms will be worn.

Arrival and departure time

Please arrive no later than 8:00am. Teams are expected to stay until 3:45pm for the presentation.

Parking off site

Sunshine Coast is unique in that we have cars and buses on the school site.

If you are staying for the day, please park in the IGA car park and make your way to Grammar via the path. Grammar Prefects will meet you at the gate and guide you to the hall.

Please note:

We are operating on an extremely tight schedule and the event must commence at 8:30am and to ensure the integrity of the marking operation, the day will not end earlier than 3.30pm.

Transport to the school

We encourage teams to travel by bus to reduce the traffic onsite at the usual drop and pick up times. We encourage teachers to park at the local IGA. Parents can drop students off at the kiss and go area near the hall prior to 8:00 am.

Map of School

A map of Sunshine Coast Grammar School campus is attached to the email.

Emergency procedures and accountability

Sunshine Coast Grammar School has a current set of emergency procedures and action plans. These are enacted in accordance with the policies and procedures for specific emergencies. All participants will be briefed during the welcome by senior Grammar staff. Procedures include but are not limited to incident and accident procedures.

Should an incident occur during the Decathlon, in the first instance the individual school's representatives will be directly responsible for the welfare of the students from that school. Sunshine Coast Grammar School will provide all assistance as necessary to ensure adequate care for the individual contestants and staff.

All visiting school representatives will need to carry with them contact details for communication with the parents of students should an incident occur.



SUNSHINE COAST
GRAMMAR SCHOOL



First-aid coordination

In the event of a student or staff member requiring first aid assistance, we have trained staff on site. The school clinic is indicated on the map of the school. If it is necessary to speak with the nurses in the school clinic please contact the event coordinator if there is an injury or a child is ill.

Contact phone numbers

In the first instance, please contact your school representative on her or his mobile phone. If Sunshine Coast Grammar School can be of further assistance please do not hesitate to contact our Switchboard on (07) 5445 4444. They will be able to put you in touch with the relevant staff member.

Discipline

All disciplinary matters will be handled in the first instance by the representative of the individual school with the assistance of members of the Decathlon management team.

Catering

Our catering contractors will be coordinating food and beverages throughout the day for staff only. Should staff have special dietary requirements, this should have been noted during registration. Students need to bring morning tea and lunch.

Structure of the day

- The day is divided into three sessions.
- Within each session there will be a number of tasks running concurrently.
- Teams receive all of the tasks for a session at the beginning of that session.
- They have to decide how the tasks will be allocated.
- Each team only submits one response to each task.

For example, in the first session if there are four tasks, a natural distribution of tasks may be to have two people working on each task. At various times throughout each session, it is a good idea for the entire team to discuss issues associated with each task.

Students requirements

Students should bring:

- Pens, pencils, rulers
- Scissors
- Protractors
- Glue stick
- Art supplies-crayons, black fineliners, pastels, coloured pencils, textas
- Roll of sticky tape (one per team)
- Calculators

\\

All other items will be provided. Students cannot bring stickers or coloured paper for the tasks. Please ensure that students do not bring any study aids or cipher tools.

Mobile phones, iWatches and iPads

Students **cannot have any electronic devices** during the competition that enable them to access the internet. Teachers need to collect any devices prior to the start of the competition.

Team seating

Each team will have a table allocated. As teams work on tasks concurrently, it is suggested that students move around their table to partner with the team members with whom they are working on a particular task.

With the exception of toilet breaks, competitors should be at their table during session times. Competitors are asked where possible to limit toilet visits to session breaks.

Role of accompanying teacher

All schools must provide an accompanying teacher for the day.

This teacher is not permitted to assist the team in any way during session times or enter the SCGS Hall during the competition. Teachers are not allowed to be at their school's allocated tables.

Please ensure that no team numbers, including the teacher's own team numbers, are recorded. This ensures the integrity of the marking and the competition.

All teachers assist in marking General Knowledge and Code Breaking and are asked to nominate an additional **two disciplines** in which they are prepared to assist with marking on the day.

Teachers are required to supervise their students during morning tea and lunchtime.

Parents

Parents are not permitted in the event area but they are welcome to sit in the back of the SCGS Hall area and attend the awards presentation at the end of the day at approximately 3:30 pm. Parents are encouraged to park at the local IGA or enter the school grounds and park after 3:20pm.

Prizes

The team finishing in first place in each division will receive a perpetual trophy, which it will retain for twelve months (until the next competition). They are expected to have the trophies engraved.

- Medallions will be awarded to all team members of teams finishing in first, second and third places in each division.
- Certificates are awarded for each of the ten disciplines.
- An electronic template for certificates of participation will be made available to all competing schools.



SUNSHINE COAST
GRAMMAR SCHOOL



Tournament Organiser

The tournament organiser is Mrs Brenda Gahan – Sunshine Coast Grammar School
davinci@scgs.qld.edu.au

